

**PLEASANTVILLE BOARD OF EDUCATION
BOARD BRIEFS
Tuesday, May 25, 2010
Pleasantville High School/701 Mill Road/Cafeteria
5:00 P.M.**

APPROVED AGENDA ITEMS:

RESOLUTIONS/FINANCE:

It is recommended, that the Board of Education of the City of Pleasantville approve the following:

1. It is recommended, that the payments totaling **\$10,526,287.67** May 11, 2010 through May 25, 2010 be approved by the Board. The payments have been reviewed by the Business Administrator/Board Secretary.
2. Approval of 2009-2010 Transfers in the amount of **\$633,228,43**.
3. Approval of Facilities Usage report dated May 25, 2010 (see attached).
4. Resolution for the Pleasantville Board of Education to approve the submission of the NCLB FY09 Amendment
Rationale:
The state approved the FY08 Final Report and Carry Over on April 20, 2010. An NCLB FY09 Amendment had to be created to reflect the FY08 Final Report Carry Over amounts for the 2008-2009 school year.
5. Resolution to apply for the Atlantic County In School Work program Grant via Work Investment Act in the amount of \$78,428 for the period of July 1, 2010 through June 30, 2011
Rationale:
The program provides (25) twenty-five participating Pleasantville High School students ages 14 to 18 years old / grades 9 through 12 – with the following work related experiences:
 - Summer Employment
 - Work Experiences
 - Tutoring and Instruction
 - Leadership Development
 - Support Services
 - Mentoring
 - Guidance and Counseling
 - Follow up Services
6. Resolution to approve the Pleasantville School District to apply for the Carl D. Perkins Grant (FY11) for the 2010-2011 in the amount of **\$43,060**.
7. **Resolution to approve** Ms. Dale Sheridan to prepare, submit and monitor the Carl D. Perkins Grant (FY11) for the 2010-2011 school year for 75 hours @ \$45/hr. = **\$3,375 (not to exceed)**.

8. Approval of the renewal contract with Nutri-Serve Food Management, Inc. at the flat fee of **\$110,500** for the 2010-2011 school year.
9. **Resolution to approve a transition Data Base Coordinator, Ms. Susan Bentley.** Ms. Bentley will serve as a consultant to the district May 25, 2010 through June 30, 2010. She will assist with the transition of the Data-Base Coordinator and the subsequent appointment to that position. M. Bentley will maintain the district's student data-base system, and assist with all reports which include: ASSA, Student updates, scheduling, NJ SMART, and the daily ADA and ADE reports. Ms. Bentley will perform other duties related to data-base systems as required for transportation, facilities, and technology. Compensation for the aforementioned will not exceed **\$6,500**.
10. Approval of Minutes: April 27, 2010

RE-ORGANIZATION ITEMS TABLED FROM APRIL 27, 2010

1. **Resolution to approve** Dr. Garnell Bailey as the Affirmative Action Officers and Title IX Coordinator for the 2010-2011 school years.
2. **APPOINTMENT OF TREASURER OF SCHOOL MONIES** I entertain a motion that the Board approves the appointment of Treasurer of School Monies, Ted Freeman, at the rate of **\$4,950.00** for the term of July 1, 2010 through June 30, 2011.
3. **OFFICIAL DEPOSITORIES**
Recommend Action on Resolution Designating Official Depositories for the Funds of the Board.

BE IT RESOLVED by this Board of Education that the TD Bank, Sun Bank, N.A., The Bank of New York, PNC Bank, Wachovia, New Jersey Arbitrage and Rebate Management designated as official depositories for the funds of this Board.

BE IT FURTHER RESOLVED that all funds on deposit in the depositories of this Board, with the exception of the accounts hereinafter noted, may be withdrawn only on School Warrant of this Board, signed by the President, Secretary and Treasurer of School Moneys, or, should the President be absent or disabled, the Vice President, Secretary and Treasurer of School Moneys are hereby authorized to sign all School Warrants for the withdrawal of funds of this Board.

BE IT FURTHER RESOLVED that all funds on deposit in the "Activity Fund" and "Cafeteria Fund" may be withdrawn upon check signed by the Business Administrator and the Comptroller. Superintendent is the alternate signatory.

BE IT FURTHER RESOLVED that all funds on deposit in the "Payroll Account," and "Unemployment Trust Fund" may be withdrawn upon check signed by the Treasurer of School

Moneys and that all funds in the "Payroll Agency Account" are signed by the Business Administrator and the Comptroller of School Moneys.

BE IT FURTHER RESOLVED that, as idle funds should be invested at all times, the Secretary in consultation with the Superintendent is authorized to invest idle funds in legal investment vehicles and to occasionally transfer idle monies between funds or accounts for the purpose of making such investments or meeting claims presented to the Board.

BE IT FURTHER RESOLVED that the financial records of this Board be maintained in conformity with, and that all such reporting to the Board meet the minimum prescribed levels of, generally accepted accounting principles as endorsed by the New Jersey Department of Education.

BE IT FURTHER RESOLVED that the chart of financial accounts known as *The Uniform Minimum Chart of Account (Handbook 2R2) for New Jersey Public Schools*, as developed and endorsed by the New Jersey Department of Education pursuant to generally accepted accounting principles, is hereby adopted as the chart of accounts for the financial practices of this Board.

BE IT FURTHER RESOLVED that the Board approve a motion that the Superintendent of Schools be authorized to approve budget transfers during the period between regular monthly meetings. Motion to be ratified at the next Board meeting.

4. **Resolution to approve** the following Tax Shelter Annuity Companies: Ameriprise Financial Services, Lincoln Investment Planning, Inc., Retirement Annuity Consultants, Security Mutual Life, The Equitable, Northern Life, American Express, Valic and Great American is the Plan Administrator.
5. **Resolution to approve** the following Disability Companies: AFLAC, Prudential Financial-NJ School Administrators, Prudential Financial-NJEA, Unum Life Insurance Company, Unum Provident
6. **Resolution to approve** the Establishment of Petty Cash funds: Business Office, Transportation Department, High School Principal for Life skills and Facilities in the amount of \$300.00.
7. Board of Education Committee of the Whole or ADHOC Committee
8. **BE IT RESOLVED**, that the Board of Education in the city of Pleasantville approves the **Press of Atlantic City, the Current, Newark Star Ledger and the Mainland Journal** the official newspapers of the Pleasantville Board of Education for the 2010-2011 school year.
9. **BE IT RESOLVED** that policies and bylaws of the Pleasantville Board of Education and all job descriptions as previously adopted, are re-adopted as the policies, administrative regulations, and bylaw and job descriptions of this Board of Education be re-adopted.
10. **BE IT RESOLVED** that the approval of curriculum guides used in the district previously approved be re-approved by the Pleasantville Board of Education.

11. **BE IT RESOLVED** that textbooks and software currently being used in the district and previously approved by the Pleasantville Board of Education be re-approved.

12. **APPROVE NJSIAA**

It is recommended that the Board of Education approve the following Membership Resolution for the New Jersey State Interscholastic Athletic Association:

The Board of Education of School District Number 4180, County of Atlantic, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) Herewith enrolls Pleasantville High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18-A: 11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution bylaws and Rules and Regulations of the NJSIAA.

Administrative Responsibility – The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events, However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

13. **APPROVE CAL & ACCL**

It is recommended that the Board of Education approve the following Athletic Membership Resolution for the Cape Atlantic League (High School) and Atlantic Cape Cumberland League (Middle School).

14. It is recommended that the Board of Education authorize the Superintendent of Schools and the Business Administrator to approve payments of bills and offer personnel contracts as needed for the smooth operation of the district and to be ratified at the next Board meeting. (To Be Deleted)

15. Approval of the 2010-2011 General Payroll Schedule for all employees, home instruction, supplemental and overtime pay.

16. **It is recommended** that the Superintendent approve a Resolution to establish the bid threshold at \$29,000.00 and appoint Mr. Dennis Mulvihill as the Qualified Purchasing Agent, for the Pleasantville School District for the 2010-2011 school year, pursuant to N.J.S.A. 18A:18A-3a and N.J.A.C. 5:34-5 et seq.

17. **Resolution to approve** Mr. Maurice Lesser as the district 504 Committee Coordinator and ADA Officer.
18. **Resolution to approve** Mrs. Daile Dixon-White as the district Assistant Purchasing Agent.
19. **Resolution to approve** Mr. Dennis Mulvihill as the procurement of Goods & Services through State Agencies.
20. **Resolution to approve** Mr. William Marsh as the district's Integrated Pest Management Coordinator.
21. **Resolution to approve** Mr. William Marsh as the district's as the Right to Know Officer.
22. **Resolution to approve** Anthony Norman as the district's Chemical Hygiene Officer.
23. **Resolution to approve** Mr. Dennis Mulvihill as the district's Custodian of Records.
24. **Resolution to approve** Mr. William Marsh as the district's AHERA Coordinator, PEOSHA and Indoor Air Quality Coordinator.
25. **Resolution to approve** Ms. Ernestine Smith as the Homeless Liaison.
26. **Whereas** the voters of the City of Pleasantville at the annual school election on April 20, 2010 rejected the proposed school budget for the 2010-2011 school years.

Whereas the Pleasantville City Council reduced the local tax levy by **\$36,230** from **\$6,764,473** to **\$6,728,243**.

Now Therefore be it resolved that school district budget FY 2010-2011 school year.

	Budget	Local Tax Levy
Total General Fund	\$71,826,876	\$6,728,243
Total special Revenue fund	\$11,039,697	\$N/A
Total Debt Service	<u>\$ 3,903,468</u>	<u>\$1,572,414</u>
Total	\$ 86,770,041	\$8,300,657

**HUMAN RESOURCES
BOARD APPROVED AGENDA ITEMS
Tuesday, May 25, 2010**

1. SUBSTITUTES (On an As Needed Basis)

Name	Position	Location	Effective Date	Salary	Funding Source
Natasha Carter	Sub Teacher	District	May 26, 2010	\$95.00 per day	11-120-100-100-0000-236

Katelyn Fallon	Sub Teacher	District	May 26, 2010	\$95.00 per day	11-120-100-100-0000-236
Isiah Warner Jr.	Sub Teacher	District	May 26, 2010	\$95.00 per day	11-120-100-100-0000-236

2. FMLA LEAVE OF ABSENCE WITH PAY (until accumulated time is exhausted)

Name	Position	Location	Effective Date	Salary	Funding Source
Florrie Cozart	Secretary	PHS	April 13, 2010-April 13, 2011 <i>Intermittent</i>	*	*
Daniel Emmert	ESL Teacher	PHS	May 29, 2010 June 30, 2010	*	*
Rosario Calixtro	Spanish Teacher	PHS	March 29, 2010- March 29, 2011	*	*
Jewell Robinson-Douglas	Teacher	LAS	June 7, 2010- October 16, 2010	*	*

3. BOARD LEAVE OF ABSENCE WITHOUT PAY WITH BENEFITS

Name	Position	Location	Effective Date	Salary	Funding Source
Elsa Carrillo	Teacher	MSP	April 25, 2010-June 30, 2010	*	*

4. RETIREMENTS

Name	Position	Location	Effective Date	Salary	Funding Source
Randall Royal	Custodian Foreman	District	June 30, 2010	*	*
Daniel Smith	Principal	LAS	June 30, 2010	*	*
Pamela York	Teacher	PHS	May 6, 2010	*	*

5. RESIGNATION

Name	Position	Location	Effective Date	Salary	Funding Source
Joann Draddy	Secretary	PHS	June 30, 2010	*	*

6. SALARY ADJUSTMENTS

Name	Position	Location	Effective Date	Salary	Funding Source
Kaisha Medina	Teacher	LAS	May 11, 2010	From Master+ 15step 9 @ \$53,849 To Master + 30 step 9 @ \$54,646	15-120-100-101-0000-080
			May 11, 2010	From Ba+15 step 4	

Brittney Pacula	Teacher	DAS		@ \$48, 977 To Masters step 4 @ \$50, 568	15-204-100-101-0000-085
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**CURRICULUM & INSTRUCTION
BOARD APPROVED AGENDA ITEMS
Tuesday, May 25, 2010**

1. WORKSHOP/ CONFERENCE ATTENDANCE:

Staff	School	Conference Title	Cost	Date	Account#
Sinclair, K.	PHS	National Athletic Trainers Annual Conf	NC	6/22-25	Staff will pay all expenses
Smith, D.	LAS	DOE Effective Practice Seminar	NC	6/11/10	
Stocks, C.	SMSS	NCLB Unified Plan Workshop	\$108.13	5/11/10	
Bloom, R.	District	Read 180 Technical Workshop	NC	5/26/10	
Katzen, S.	PHS	Adolescence Substance Abuse	NC	5/18/10	
Cordivari, A.	LAS	DOE Effective Practice Seminar	NC	6/11/10	
Duffy, W.	LAS	DOE Effective Practice Seminar	NC	5/18/10	
Rice-Bivens, D.	District	21 st CCLC Discussion Panel/EWEG/NGO	\$98.40	5/10 & 26/10	20-290-200-580-0000-545
Howerton-Tiller, S.	SMSS	NCLB Unified Plan Workshop	NC	5/11/10	
Lesser, M.	District	Pineland Learning Center/Graduation	NC	6/4/10	11-000-219-580-0000-400
Gensamer, R.	MSP	School Visitation Central Park East	NC	5/18	
Floyd, M.	MSP	School Visitation Central Park East	NC	5/18	

2. ACTIVITY

School/Program	Activity	Date	Cost	Account#	Time
MSP	Formal Dance	6/18/10	**\$2,375.00 **<i>(Corrected Amount)</i>	15-000-240--600-0000-050	6:00PM-10:00PM
LAS	Dental Education Program	6/8/10	NC		1:30PM – 2:45PM
SMSS/1 st Grade Team	Pajama Jam	6/4/10	NC		3:00PM – 4:30PM
SMSS/Boys Only Club	Father and Son Activity	6/10/10	NC		4:00PM – 6:00PM
SMSS	Fashion & Talent Show	6/18/10	NC		6:00PM – 9:00PM
WAS/Honor Society	Induction Ceremony	6/4/10	\$200.00	15-000-240-500-0000-060	11:00AM – 1:00PM
SMSS	Spring Concert	6/9/10	NC		6:00PM – 8:00PM
SMSS	Foreman Award Ceremony	6/4/10	NC		1:30PM – 2:40PM

3. FIELDTRIPS

School/Grade/Group	Activity	Location	Date	Cost	Account#
21 st CCLC	Battleship NJ	Camden, NJ	7/12/10	\$1,000.00	20-290-100-800-0000-545 20-290-200-500-0000-545
21 st CCLC	Delaware University	Dover, DE	7/22/10	\$1,034.20	20-290-200-500-0000-545
21 st CCLC	Regal Theatre	Mays Landing, NJ	7/27 & 28/10	\$500.00	20-290-200-500-0000-545
21 st CCLC	King Pin Bowling	EHT, NJ	7/14 & 15/10	\$1,000.00	20-290-200-800-0000-545
				\$2,400.00	20-290-200-500-0000-545 60-990-320-500-0000-545
21 st CCLC	Sahara Sam's Oasis	West Berlin, NJ	8/3/10	\$3,390.00	20-290-100-800-0000-545
				\$1,200.00	20-290-200-500-0000-545
				\$1,000.00	60-990-320-500-0000-545
21 st CCLC	Sahara Sam's Oasis	West Berlin, NJ	8/3/10	\$3,390.00	20-290-100-800-0000-545
				\$1,200.00	20-290-200-500-0000-545
				\$1,000.00	60-990-320-500-0000-545

21 st CCLC	Six Flags	Jackson, NJ	8/11/10	\$5,244.00	20-290-100-800-0000-545
				\$1,800.00	20-290-200-500-0000-545
				\$2,996.00	60-990-320-500-0000-545
PHS/Key Club	4 Elementary Schools	Pleasantville, NJ	6/10/10	\$625.00	#2045
Pre-K/NMSS	County Zoo	Cape May, NJ	6/8/10	\$120.00	20-218-100-500-0000-234
				\$375.00	20-218-200-516-0000-234

4. Home Instruction

ID#	Total #Days	Total # Hours	Hourly Rate	Total Cost	Type	Grade	Account#
3002829	48	96	\$45.00	\$4,320.00	IEP	8	11-150-100-101-0000-400

5. Approval of Summer School for High School students at the rate of \$100.00 per course.
6. Approval of a Summer HSPA Academy for rising 11th grade students.
7. Approval to apply for an additional \$70,000 in Reading First funds, contract #NGO#08 EO06, to be used to implement and enhance balance literacy instruction at North Main Street School. These funds will supplement the existing 2009-2010 grant, and extend the grant period to August 31, 2010.
8. Approval of the 2010-2011 Academic Calendar (Attached)
9. Approved Addendum items:
 - Approval of the final window for the ASHA formerly SRA from July 7-28, 2010. Consisting of: 1- English Teacher, 1-Math Teacher, 1-French Teacher and 1-Spanish Teacher. 16 days @\$45.00 per hr x 2 hrs per day x 4 staff= \$5,760.00
 - #2 New York City Palace West Side Story – change from 5/27/10 to 5/26/10,
 - #3 Approval for the National Honor Society to host their annual Induction Dinner at the Mays landing Country Club on Tuesday, June 1, 2010.
 - #4 Approvals of the school themes for the 2010-2011 school year.
 - #5 Approval of Summer School for High School students at the rate of \$100.00 per course.
 - #6 Approval of a Summer HSPA Academy for rising 11th grade students.
 - #7 Approval of the Middle School 8th Grade Graduation Program scheduled for June 29, 2010. Total cost \$2,018.40.
 - Approval of Title I Educational Consultants – John Schoener and Associates, Inc. to purchase materials and administer staff tests through SMARTmove.
 - Approval of the Summer Food Service Program between Pleasantville Board of Education and the City of Pleasantville.