

**PLEASANTVILLE BOARD OF EDUCATION
BOARD RE-ORGANIZATION
MINUTES
Pleasantville High School/701 Mill Road
Thursday, January 5, 2017
6:00 P.M.**

1. Call to Order – Board Secretary- **Elisha Thompkins**

2. Reading of the Open Public Meetings Act Notice

Statement

“This is to advise those present at this meeting of the Board of Education of the City of Pleasantville, in the County of Atlantic, that notice was given on December 9, 2016 of this Board Re-Organization Workshop/Action Meeting as required by the provisions of Chapter 231 of the Laws of 1976; that notice thereof has been distributed for publication in the Press, the Absecon/Pleasantville Current and the Mainland Journal, posted in the Administration Building and forwarded to the City Clerk of the City of Pleasantville, within the time required by said act.”

3. Flag Salute and Moment of Silence- **Elisha Thompkins**

4. **ADMINISTRATION OF THE OATH OF OFFICE TO NEW BOARD MEMBERS BY: Elisha Thompkins**

1. Mr. Richard E.L. Norris (Newly Elected for a three year term)
2. Mr. James D. Barclay (Newly Elected for a three year term)
3. Ms. Ethel L. Seymore (Newly Elected for a three year term)

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay	√			
Bernice Couch	√			
Tony Davenport				√
Sharnell Morgan				√
Richard E.L. Norris	√			
Elysa Sanchez	√			
Ethel Seymore	√			
Carla Thomas	√			

5. Reading of the Results of November 8, 2016 General Election for Pleasantville Board of Education in the name order reflected on the Atlantic County Clerk official results (Attachment A).

Members of the Board of Education – Pleasantville – **Read by Elisha Thompkins**

Full Three Year Term	Total Machine Votes	Votes by Mail	Provisional Votes	Hand Count	Grand Total Votes
Richard E.L. Norris	1,718	150	70	8	1,946
James D. Barclay	1,562	467	46	7	2,082
Ethel L. Seymore	1,627	500	57	5	2,189
Helen Monaco	786	473	46	3	1,307

Each Newly Elected Pleasantville Board of Education Member of which completed the Criminal History Review is to be sworn-in, and to sign the Required Oath for School Board Members. Each Board Member to receive a copy of the New Jersey School Board Members Code of Ethics and a January 5, 2017 Board Agenda.

6. Adoption of the New Jersey School Board “Code of Ethics” shall be considered the official Code of Ethics of the Pleasantville Board of Education: **Read by Elisha Thompkins**

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay	√			
Bernice Couch	√			
Tony Davenport				√
Sharnell Morgan				√
Richard E.L. Norris	√			
Elysa Sanchez	√			
Ethel Seymore	√			
Carla Thomas	√			

SIX YEA; MOTION PASSED

7. Public Comments: The Board of Education welcomes your comments, concerns and questions. This is the first of two portions of the meeting reserved for comments from the public. Please be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly. For the Board to effectively and responsibly consider an issue, the same is best accomplished when it is scheduled in advance, as an item on the agenda. Therefore, while comments and questions are welcomed, the Board will generally not respond or engage in a dialogue during public comment. The Board requests that all members of the public be mindful and courteous of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district. Please be advised that there is a **three-minute limit** for each public speaker.

- David Callaway

8. **NOMINATION FOR THE OFFICE OF PRESIDENT OF THE BOARD OF EDUCATION** (Note: A Second of Motion is Not Applicable)

1) Nomination of: Carla Thomas Nomination Motioned by Ethel Seymore

ROLL CALL FOR NOMINATION NUMBER ONE (1): **Congratulation Board President Carla Thomas**

Member	Yes	No	Abstain	Absent
James Barclay	√			
Bernice Couch	√			
Tony Davenport				√
Sharnell Morgan				√
Richard E.L. Norris		√		
Elysa Sanchez	√			
Ethel Seymore	√			
Carla Thomas	√			

FIVE YEA; MOTION PASSED

PASSED

2) Nomination of: Sharnell Morgan Nomination Motioned by Richard Norris

- ❖ Elisha conferred with the Attorney (in reference to the nomination of the Board. The attorney stated that the candidate must be present at the time of the nomination)

9. **NOMINATION FOR THE VICE PRESIDENT OF THE BOARD OF EDUCATION** (Note: A Second of Motion is Not Applicable)

1) Nomination of: Elysa Sanchez Nomination Motioned by James Barclay

ROLL CALL FOR NOMINATION NUMBER ONE (1): ***Congratulation Board Vice President Elysa Sanchez***

Member	Yes	No	Abstain	Absent
James Barclay	√			
Bernice Couch	√			
Tony Davenport				√
Sharnell Morgan				√
Richard E.L. Norris		√		
Elysa Sanchez	√			
Ethel Seymore	√			
Carla Thomas	√			

FIVE YEA; MOTION PASSED

PASSED

2) **Nomination of: Sharnell Morgan Nomination Motioned by Richard Norris**

ROLL CALL FOR NOMINATION NUMBER TWO (2): No vote was taken

Member	Yes	No	Abstain	Absent
James Barclay				
Bernice Couch				
Tony Davenport				
Sharnell Morgan				
Richard E.L. Norris				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

❖ (In reference to the nomination of the Board. The attorney stated that the candidate must be present at the time of the nomination)

Be It Further Resolved, that as idle funds should be invested at all times, the Secretary in consultation with the Superintendent is authorized to invest idle funds in legal investment vehicles and to occasionally transfer idle monies between funds or accounts for the purpose of making such investments or meeting claims presented to the Board.

Be It Further Resolved, that the financial records of this Board are maintained in conformity with, and that all such reporting to the Board meet the minimum prescribed levels of, generally accepted accounting principles as endorsed by the New Jersey Department of Education.

Be It Further Resolved, that the chart of financial accounts known as The Uniform Minimum Chart of Account (Handbook 2R2) for New Jersey Public Schools, as developed and endorsed by the New Jersey Department of Education pursuant to generally accepted accounting principles, is hereby adopted as the chart of accounts for the financial practices of this Board.

Be It Further Resolved, that the Board approves a motion that the State Monitor be authorized to approve budget transfers during the period between regular monthly meetings.

MOTION BY: Elysa Sanchez SECOND BY: James Barclay Yea: __√__ Nay: ___

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay	√			
Bernice Couch	√			
Tony Davenport				√
Sharnell Morgan				√
Richard E.L. Norris	√			
Elysa Sanchez	√			
Ethel Seymore	√			
Carla Thomas	√			

SIX YEA; MOTION PASSEDPASSED

12. **Resolution** for the Pleasantville Board of Education to approve authorization of the Pleasantville Board of Education President as the signer of Warrants for the 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017
13. **Resolution** for the Pleasantville Board of Education to approve authorization of the Pleasantville Board of Education Business Administrator/Board Secretary as the signer of Warrants for the 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.
14. **Resolution** for the Pleasantville Board of Education to approve authorization of the Pleasantville Board of Education Assistant Business Administrator as the signer of Warrants for the 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.
15. **Resolution** for the Pleasantville Board of Education to approve the designation of the Press of Atlantic City as the official newspaper for the 2017 Calendar year.

16. **Resolution** for the Pleasantville Board of Education to approve the designation of the Press of Atlantic City for the publication of Board Meetings as per NJSA 10:4-8 in addition to the Current being designated as a secondary newspaper for the District for the 2017 Calendar year.
17. **Resolution** for the Pleasantville Board of Education to readopt the existing Bylaws and Policies for the Board's operation and the operation of the school system.
18. **Resolution** for the Pleasantville Board of Education to approve the existing Board Committees per Policy#0155 (*appointments by Board President to follow thereafter*).
19. **BE IT RESOLVED** that the Pleasantville Board of Education adopt Robert's Rule of Order to govern meeting procedures for the January 1, 2017 ending December 31, 2017.
20. **Resolution** for the Pleasantville Board of Education to approve **Karen Udquah** as the District 504 Committee Coordinator and ADA Officer for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.
21. **Resolution** for the Pleasantville Board of Education to approve **Elisha Thompkins Jr.**, as the District Qualified Purchasing Agent for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017
22. **Resolution** for the Pleasantville Board of Education to approve **Elisha Thompkins Jr.**, as the District's procurement of Goods & Services through State Agencies for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.

MOTION BY: Ethel Seymore SECOND BY: Richard Norris Yea: √ Nay:

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay	√			
Bernice Couch	√			
Tony Davenport				√
Sharnell Morgan				√
Richard E.L. Norris	√			
Elysa Sanchez	√			
Ethel Seymore	√			
Carla Thomas	√			

SIX YEA; MOTION PASSEDPASSED

23. **Resolution** for the Pleasantville Board of Education to approve **Elisha Thompkins Jr.**, Business Administrator/Board Secretary as the 2016 State of New Jersey Department of the Treasury Designation of Public Agency Compliance Officer (P.A.C.O.).
24. **Resolution** for the Pleasantville Board of Education to approve **William Marsh** as the District's as the Right Know Officer for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.

- 25. **Resolution** for the Pleasantville Board of Education to approve **William Marsh** as the District's Chemical Hygiene Officer Coordinator for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.
- 26. **Resolution** for the Pleasantville Board of Education to approve **Elisha Thompkins** as the District's Custodian of Records for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.
- 27. **Resolution** for the Pleasantville Board of Education to approve **William Marsh** as the District's AHERA Coordinator for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.
- 28. **Resolution** for the Pleasantville Board of Education to approve **Karen Uqdah** as the District's Affirmative Action Officer for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.
- 29. **Be It Resolved** ,the Pleasantville Board of Education extend the adoption of existing textbooks, educational programs, district curricula, by-laws and policies or amendments and revisions for Pleasantville School District 2016-2017 school year and 2017 Calendar Year, ending December 31, 2017.

MOTION BY: Elysa Sanchez SECOND BY: Bernice Couch Yea: √ Nay:

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay	√			
Bernice Couch	√			
Tony Davenport				√
Sharnell Morgan				√
Richard E.L. Norris	√			
Elysa Sanchez	√			
Ethel Seymore	√			
Carla Thomas	√			

SIX YEA; MOTION PASSEDPASSED

- 30. Motion to Adjourn the Meeting-6:38pm

MOTION BY: Ethel Seymore SECOND BY: James Barclay Yea: √ Nay:

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay	√			
Bernice Couch	√			
Tony Davenport				√
Sharnell Morgan				√
Richard E.L. Norris	√			
Elysa Sanchez	√			
Ethel Seymore	√			
Carla Thomas	√			

SIX YEA; MOTION PASSEDPASSED

RESPECTFULLY SUBMITTED BY:

A handwritten signature in black ink, appearing to read "Elisha Thompkins, Jr.", with a large, stylized flourish at the end.

**Elisha Thompkins, Jr.
Business Administrator/Board Secretary**

**3/18/17
Date**