

Pleasantville Public Schools

Workers' Compensation Information

Below you will find the necessary procedures for reporting all work related employee injuries during working hours

- You **Must See The Nurse & Notify Your Supervisor** at the location or a site nearest to you. The nurse will complete an incident report and provide all pertinent information for contacting **QualCare**.
- If a Nurse is not on duty contact Ms. Gresham at 383-6800 ext. 4122 to report your incident and go to either:
 - **First Care 1907 New Road Northfield, NJ 08225**
 - **Health Med Associates 25 S. Carolina Avenue , Atlantic City, NJ 08401**
 - **Robert Weiss 2500 English Creek Road, Egg Harbor Twp, NJ 08234**
 - **In addition contact (QualCare Toll Free Work Injury Report Line 1-800-425-3222)**
- In the event of an extreme emergency call 911 if no other healthcare professional is available and AtlantiCare will provide follow-up care. **In any case you must see the School Nurse immediately following the incident and your supervisor must be notified by you.**
- **QualCare** will coordinate the necessary care and provide instruction on authorized care facilities and provide you with information regarding appointments. An adjustor will be assigned to your case and any care following the initial appointment will be coordinated by this individual.
- **Never** give your personal health insurance information for workers compensation claims **they will not be honored.**
- Any bills received must be submitted to your assigned adjustor with NJSBAIG for payment.
- If further information or clarification is needed, contact Diane H. Gresham at 383- 6800 ext. 4122